



TOWN OF PORTVILLE, NEW YORK BUILDING PERMIT APPLICATION

Municipality: Town of Portville	Building Inspector: Walt Putt	Building Inspector Phone: 716.378.7255
County: Cattaraugus	Building Inspector Email: whputt@gmail.com	Town Clerk: Lori Weitzel 716.933.6658
State: New York	Town Clerk Phone: www.portvilleny.net	Town Web Site:
Address: 1102 Olean Portville Road PO Box 630 Portville, NY 14770		

SECTION I: TO BE COMPLETED BY APPLICANT

Tax Map ID:	Owner Name:		
Physical Address:	Mailing Address:		
Project Description:	Owner Phone:		
	Owner Email:		
Post Completion Type of Occupancy:	Is project over 1,500 sq. ft.?	If answer is "YES", you must attach stamped engineer drawing or permit cannot be issued.	
	YES _____ NO _____		
Is project in Floodplain (according to Building Inspector)? YES ___ NO ___	If answer is "YES", you must complete Floodplain Development Permit Application, Elevation Certificate and Floodproofing Certificate		

Check all applicable Items:	Metal _____	Building _____	Pole Barn _____	Solid Fuel Burning Device _____
Residential _____	Wood _____	House _____	Chimney _____	
Commercial _____	Cement _____	Deck _____	Mobile Home _____	
New _____	Stone _____	Roof _____	Modular Home _____	Fireplace _____
Renovation _____	Other _____	Garage _____	Pool _____	Insert _____

YOU MUST ATTACH DIAGRAM OF PROJECT INCLUDING THE DISTANCE TO NEAREST ROAD AND PROPERTY LINE FLOOD PLAIN, PROPERTY CHANGE OF USE AND COMMERCIAL BUILDING PERMIT MUST BE PRESENTED THROUGH THE PLANNING BOARD.

ENTIRE APPLICATION MUST BE SUBMITTED TO THE PLANNING BOARD 2 WEEKS PRIOR TO PUBLIC MEETING DATE.

Applicant Signature:	Date:
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1. Permits may be issued by Building Inspector without Planning Board approval if construction is residential and not a change of use .
2. Permit fees may be doubled at the discretion of the Building Inspector if construction begins before the permit is issued, or if additional legal notices are required
3. Applications must conform to NYS Building Codes, all local ordinances, and the Town of Portville Comprehensive Plan
4. Variance applications must be submitted to the Planning Board. Proposed variances may require a public hearing and require Town Board review for consideration of approval
5. Payment for permit must be by personal check, cashier's check or money order. Building Inspector is not allowed to accept cash under any circumstances. Returned checks will have a \$35 returned check charge and the issued permit and Certificate of Occupancy will be revoked.

SECTION II: TO BE COMPLETED BY BUILDING INSPECTOR

Building Inspector Printed Name:	Building Inspector Approving Signature:		
Permit # _____	Issuance Date / /	Expiration Date / /	Permit Fee \$ _____

BUILDING PERMIT FEE SCHEDULE

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SECTION I: COMPUTATION OF CONSTRUCTION VALUE

Permit Fee: Option 1: \$25 minimum fee for projects having construction value of \$25,000 or less
 Option 2: \$1/each \$1,000 of construction value (must meet \$25 minimum fee).

Permit Renewal: Each permit is valid for one year from the issuance date. Each permit may be renewed up three times with the renewal fee being one-half the original permit fee.

Electrical Inspection: \$80/Inspection incident (minimum two inspections, those being rough and final).

SECTION II: COMPUTATION OF PERMIT FEE

	Construction Value Per Square Foot	Worksheet			
		Type	Rate	Square Feet	Value
Residential Home					
A1 Wood Framed - Wood Siding	50 55 45				
A2 Wood Framed - Stone Siding	42 35 25				
A3 Wood Framed - Cement Siding					
A4 Wood Framed - Vinyl/Metal Siding					
A5 Manufactured Home					
A6 Mobile Home					
Improvements					
B1 Attached Garage - Wood Siding	20 15 25				
B2 Attached Garage - Non-Wood Siding	20 10 20				
B3 Detached Garage - Wood Siding	15 25 20				
B4 Detached Garage - Non-Wood Siding	15				
B5 Car Port					
B6 Barn, Pole - Wood Siding					
B7 Barn, Pole - Non-Wood Siding					
B8 Barn, Wood Framed, Wood Siding					
B9 Barn, Wood Framed, Non-Wood Siding					
B10 Other Structure, Wood Siding					
B11 Other Structure, Non-Wood Siding	10				
B12 Deck, Covered (excludes sidewalks)	52				
B13 Deck, Uncovered (excludes sidewalks)	5				
B14 Swimming Pool, Above Ground	20				
B15 Swimming Pool, Below Ground					
Commercial Building					
C1 Wood Framed	45				
C2 Metal Framed	40				
C3 Concrete Framed	50				
		(X) Total Construction Value:			
		(Y) Divide (X) by 1,000 and round down to nearest thousand			
		(Z) Multiply (Y) times \$1 or enter \$25 if result is less than \$25			

Multiply the square feet of a particular structure by its applicable "Construction Value Per Square Foot". If multiple structures are to be covered under this permit application, add the results of each calculation together to derive the total Construction Value. Use the Permit Fee Table to calculate the fee.