

**Town of Portville**  
**2020 ORGANIZATIONAL MEETING**  
**January 2<sup>nd</sup>, 2020**

**PRESENT:** Tim Emley, Supervisor  
Stuart Frost, Deputy Supervisor/Council Person  
Todd Johnson, Council Person  
David Suain, Council Person  
Thomas Rowe, Council Person  
Lori Weitzel, Town Clerk  
Todd Shaw, Highway Superintendent  
Bob Fischer, Planning Board President  
Holly Fischer, Planning Board Secretary  
Cindy Wagner, OTH  
Rebecca Johnstone, Planning Board

**PLEDGE TO FLAG:** 5:10PM

Welcome everyone. If you don't know, the purpose of an Organizational meeting is to swear in officials to government functions, define compensation where needed for each town official, set forth any policy changes, outline when meetings will occur, specify official newspaper and Financial Institutions.

Unlike all of our regular board meetings, the organizational meeting is primarily a set of motions on which the elected town officials will vote. Unfortunately there will not be any opportunity for public comment at this particular meeting, although thank you for attending.

All motions in this meeting are made by Tim Emley, Supervisor, unless otherwise noted.

**APPOINTMENTS & COMPENSATION:**

\*I would like to make the motion to appoint Mrs. Holly Fischer as planning board secretary with a term expiring December 31, 2020, with an hourly rate of \$10.00 per hr, not to exceed 10 hours per month.

Second: Stuart Frost                                 ALL AYES

\* I would like to make it known that Ms. Elizabeth Augostini will take the position as Chair of the Board of Assessment Review with a term expiring December 31st, 2020.

\*I would like to make it known that Mr. Stu Foster will take the position of Deputy Chair of the Board of Assessment Review with a term expiring December 31st, 2020.

\*I would like to make the motion that the annual compensation of the Town Supervisor remain at \$9,434.00 and it be paid out equally in 12 monthly payments.

Second: Todd Johnson                                 ALL AYES

\*I would like to reappoint Mr. Stuart Frost as my Deputy Supervisor with his annual compensation remaining at \$2,520.00 to include his councilperson pay of 1320.00 and 1200.00 as Deputy Supervisor, be paid out equally in 12 monthly payments.

Second: David Suain                                 ALL AYES

\*I would like to make the motion that the annual compensation of the position of councilperson continue at \$1,320.00 and it be paid monthly in 12 equal payments.

Second: Thomas Rowe ALL AYES

\*I would like to make the motion that the annual compensation of the Highway Superintendent, Mr. Todd Shaw remain at \$50,000.00 and that it be paid out weekly.

Second: Todd Johnson ALL AYES

\*I would like to make the motion that the annual compensation of the elected Town Justice, Mrs. Judy McClain whose term expires December 31, 2023 be set at \$11,016.00 and be paid out in 12 equal payments of \$918.00

Second: Stuart Frost ALL AYES

\*I would like to make the motion that the hourly rate of pay for Highway Employee, Jeffrey Linn be \$18.30 per hour and Brian Freaney be \$20.30 per hour. The rate of pay for the Deputy Superintendent Shane McDivitt will be \$20.80, to include the .50 stipend.

Second: David Suain ALL AYES

\* I would like to make the motion that the business mileage reimbursement for approved town business be set at \$.57.5 per mile. (Catt. Co. Rate)

Second: Thomas Rowe ALL AYES

\*I would like to make the motion to appoint Mrs. Krenda Hale as our Bookkeeper with a term expiring December 31, 2020 at \$1,458.34./month, and with a Budget Officer pay of \$30.00/hr.

Second: Todd Johnson ALL AYES

\* I would like to make the motion to appoint Mrs. Denise Barber as our Dog Control Officer with a term expiring December 31, 2020 at a monthly rate of pay of \$416.00.

Second: Thomas Rowe ALL AYES

\* I would like to make the motion to appoint Mr. Walt Putt as Building Inspector/Code Enforcement Officer and all that entails expiring December 31, 2020 at a rate of pay of \$670.00/month.

Second: David Suain ALL AYES

\* I would like to make the motion to appoint Michael Burke to represent the Town as Town Attorney with a term expiring December 31, 2020 at a rate of pay of \$150.00 per hour. His Legal Assistant's rate of pay will be at \$90.00/hr.

Second: Thomas Rowe ALL AYES

\* I would like to make the motion to appoint Katie Dempsey(formally Redden) as Deputy Town Clerk/Registrar/Tax Collector expiring December 31, 2020 at a rate of pay of \$11.50 per hour, paid out once per month.

Second: Stuart Frost ALL AYES

\*I would like to make the motion to appoint Ms. Susan Talbott to the position of Court Clerk with a term expiring December 31, 2020 at a rate of pay of \$14.40 per hour, weekly hours not to exceed 24.

Second: Thomas Rowe ALL AYES

\*I would like to make the motion to appoint Ms. Lori Weitzel as Town Clerk/Registrar/Tax Collector expiring December 31, 2021 at a rate of pay of \$15.40 per hour to be paid weekly.

Second: David Suain ALL AYES

\*I would like to make the motion to appoint Michael Burke as our Town Prosecuting Attorney thru December 31<sup>st</sup> 2020, at the rate of \$100.00/hr.

Second: Thomas Rowe                      ALL AYES

\*I would like to make the motion to remove John Kaiser as a member of the planning board effective 12/31/2019.

Second: Todd Johnson                      ALL AYES

\*I would like to make the motion to remove Becky Johnstone as an alternate member of the Planning Board and appoint her as a regular member, same term, ending 12/31/22.

Second: Stuart Frost                      ALL AYES

\*I would like to make the motion to appoint Bob Fischer as the Chairman of the Planning Board, with his term ending 12/31/2020.

Second: David Suain                      ALL AYES

\*I would like to make the motion to appoint Cynthia Keeley as the Historian, term ending 12/31/2020, with no compensation, and that the \$250.00 be given to the Portville Historical Society.

Second: Thomas Rowe                      ALL AYES

**FINANCIAL INSTITUTIONS:**

\*I would like to make the motion that our Financial Institutions be identified and remain as Community Bank and Five Star Bank.

Second: Stuart Frost                      ALL AYES

**MEETING SCHEDULE:**

\*I would like to make the motion that the Town Board meet monthly on the second Tuesday of each month at 6:00 pm at the Town Hall location.

Second: Thomas Rowe                      ALL AYES

\*I would like to make the motion that the Town Planning Board meet monthly on the first Wednesday of each month at 7:00pm at the Town Hall.

Second: Stuart Frost                      ALL AYES

\*I would like to make the motion that our way of public communication and official newspaper be through the Olean Times Herald.

Second: Todd Johnson                      ALL AYES

**OATH OF OFFICE:**

By law, elected and appointed officials must take and sign the oath of office within 30 days of the beginning of his or her term of office. Failing to do so vacates the position and makes it available to the town board for appointment. Once we have adjourned, those folks who wish to take the oath of office tonight should come up and make it known.

**MOTION TO ADJOURN: 5:28PM**

Motion: Thomas Rowe                      Second: Todd Johnson                      ALL AYES

Respectfully Submitted, Lora J. Weitzel, Town Clerk