

Town of Portville
2016 TOWN ORGANIZATIONAL MEETING
January, 2016

PRESENT: Tim Emley, Supervisor
Gary Woodhead, Deputy Supervisor/Council Person
Stuart Frost, Council Person
Todd Johnson, Council Person
Kip Morrow, Council Person
Lori Weitzel, Town Clerk
Todd Shaw, Highway Superintendent

OTHERS: Deb Wuethrich/OTH, John Gerringer, Krenda Hale, Judy McClain

PLEDGE TO FLAG 7:05PM

Welcome everyone. If you don't know, the purpose of an Organizational meeting is to swear in officials to government functions, define compensation where needed for each town official, set forth any policy changes, outline when meetings will occur, specify official newspaper and Financial Institutions and define various spending limits and/or constraints.

Unlike all of our regular board meetings, the organizational meeting is primarily a set of motions on which the elected town officials will vote. Unfortunately there will not be any opportunity for public comment at this particular meeting, although thank you for attending.

All Motions in this meeting were made by Tim Emley, Supervisor, unless otherwise noted.

APPOINTMENTS & COMPENSATION:

*I would like to make the motion to appoint Mrs. Holly Fischer as planning board secretary with a term expiring December 31, 2016, with an hourly rate of \$10.00 per hr, not to exceed 10 hours per month.

Second: Gary Woodhead ALL AYES

* I would like to make it known that Mr. Stuart Foster will take the position as Chair of the Board of Assessment Review with a term expiring December 31st, 2016.

*I would like to make it known that Mrs. Anne Sutter will take the position of Deputy Chair of the Board of Assessment Review with a term expiring December 31st, 2016.

*I would like to make the motion that the annual compensation of the Town Supervisor remain at \$9,434.00 and it be paid out equally in 12 monthly payments.

Second: Stuart Frost ALL AYES

*I have again chosen Mr. Gary Woodhead as my Deputy Supervisor and would like to make a motion to pay him \$2,520.00 to include his councilperson pay of 1320.00 and 1200.00 as Deputy Supervisor, be paid out equally in 12 monthly payments.

Second: Kip Morrow ALL AYES

*I would like to make the motion that the annual compensation of the position of councilperson continue at \$1,320.00 and it be paid monthly in 12 equal payments.

Second: Gary Woodhead ALL AYES

*I would like to make the motion that the annual compensation of the Highway Superintendent, Mr. Todd Shaw will be set at \$46,500.00 and that it be paid out weekly.

Second: Stuart Frost ALL AYES

*I would like to make the motion that the annual compensation of the elected Town Justice, Mrs. Judy McClain whose term expires December 31, 2019 be set at \$11,016.00 and be paid out in 12 equal payments of \$918.00

Second: Todd Johnson ALL AYES

*I would like to make the motion that the hourly rate of pay for Highway Employees, Mr Ryan Hatch, Brian Freaney and Mr. Shane McDivitt be \$18.60 per hour, while the rate of pay be \$16.60 per hour for Jarid Lowe. \$.50 will be compensated hourly to the Deputy Highway Superintendent.

Second: Kip Morrow ALL AYES

* I would like to make the motion that the business mileage reimbursement for approved town business be set at \$.54 per mile. (Catt. Co. Rate)

Second: Stuart Frost ALL AYES

*I would like to make the motion to appoint Mrs. Kendra Hale as our Bookkeeper with a term expiring December 31, 2016 at \$1291.66./month.

Second: Gary Woodhead ALL AYES

* I would like to make the motion to appoint Mrs. Denise Barber as our Dog Control Officer with a term expiring December 31, 2016 at a monthly rate of pay of \$356.00.

Second: Todd Johnson ALL AYES

* I would like to make the motion to appoint Mr. Walt Putt as Building Inspector/Code Enforcement Officer and all that entails expiring December 31, 2016 at a rate of pay of \$670.00/month.

Second: Stuart Frost ALL AYES

*I would like to make the motion to appoint Mrs. Sue Putt as Assessor at a rate of pay of \$15,000 annually.

Second: Kip Morrow ALL AYES

* I would like to make the motion to appoint Bronwyn Enders to represent the Town as Town Attorney with a term expiring December 31, 2016 at a rate of pay of \$180.00 per hour. Her Legal assistant's rate of pay will be at \$75.00 per hour.

Second: Gary Woodhead ALL AYES

* I would like to make the motion to appoint Denise Barber as Deputy Town Clerk expiring December 31, 2016 at a rate of pay of \$11.50 per hour not to exceed 25 hours per week paid out once per month.

Second: Todd Johnson ALL AYES

*I would like to make the motion to appoint Ms. Susan Talbott to the position of Court Clerk with a term expiring December 31, 2016 at a rate of pay of \$14.00 per hour and weekly hours not to exceed 24.

Second: Stuart Frost ALL AYES

*I would like to make the motion to appoint Ms. Lori Weitzel as Town Clerk expiring December 31, 2016 at a rate of pay of \$15.00 per hour to be paid weekly.

Second: Kip Morrow ALL AYES

*I would like to make the motion to appoint Amber Kerling as our Town Prosecuting Attorney at the rate of \$100.00/hr.

Second: Gary Woodhead ALL AYES

*I would like to make the motion to appoint Keith Mott to the Planning Board, Term ending 12/31/2020.

Second: Stuart Frost ALL AYES

*I would like to make the motion to appoint JoAnn McAndrew as an alternate member of the Planning Board, term ending 12/31/2020.

Second: Kip Morrow ALL AYES

*I would like to make the motion to appoint Bob Fischer as the Chairman of the Planning Board, with his term ending 12/31/2016.

Second: Todd Johnson ALL AYES

FINANCIAL INSTITUTIONS:

*I would like to make the motion that our Financial Institutions be identified and remain as Community Bank and Five Star Bank.

Second: Stuart Frost ALL AYES

MEETING SCHEDULE:

*I would like to make the motion that the Town Board meet monthly on the second Tuesday of each month at 6:00 pm at the Town Hall location.

Second: Gary Woodhead ALL AYES

*I would like to make the motion that the Town Planning Board meet monthly on the first Wednesday of each month at 7:00pm at the Town Hall.

Second: Stuart Frost ALL AYES

*I would like to make the motion that the Town Planning Board conduct its comprehensive Planning and Economic Development meeting on the fourth Wednesday of each month at 7:00pm at the Town Hall.

Second: Todd Johnson ALL AYES

*I would like to make the motion that our way of public communication and official newspaper be through the Olean Times Herald.

Second: Kip Morrow ALL AYES

OATH OF OFFICE:

By law, elected and appointed officials must take and sign the oath of office within 30 days of the beginning of his or her term of office. Failing to do so vacates the position and makes it available to the town board for appointment. Once we have adjourned, those folks who wish to take the oath of office tonight should come up and make it known.

MOTION TO ENTER INTO EXECUTIVE SESSION: 7:32PM

Motion: Kip Morrow Second: Gary Woodhead ALL AYES

MOTION TO ADJOURN EXECUTIVE SESSION: 8:04PM

Motion: Gary Woodhead Second: Stuart Frost ALL AYES

MOTION TO ADJOURN:8:05PM

Motion: Kip Morrow Second: Todd Johnson ALL AYES

Respectfully Submitted,

Lora J. Weitzel
Town Clerk