

**Town of Portville  
Regular Board Meeting  
May 9th, 2017**

**PLEDGE TO FLAG:** 6:02PM

**BOARD MEMBERS PRESENT:** Tim Emley, Supervisor, Gary Woodhead, Deputy Supervisor,  
Todd Johnson, Councilman

**ABSENT:**  
Kip Morrow, Councilman, Stuart Frost, Councilman

**OTHERS:** Sherry Austin, Robert Austin, Dan Hale, Allen Maxson, Andy Cole, Tom Gigliotti, Mike John, Ron Wilcox, Sherri Shaw, Holly Fischer, Bob Fischer, Gail Gaylor, Todd Shaw, Tami Atwell

**Motion to accept the Board Meeting Minutes from April 11<sup>th</sup>, 2017.**

Motion: Gary Woodhead                      Second: Todd Johnson                      All Ayes

**Motion to approve Abstract #005 and pay monthly vouchers #180 - #226 in the amount of \$47,609.56**

Motion: Tim Emley                              Second: Gary Woodhead                      All Ayes

**RESOLUTION #05 -2017 Dog Control pay and procedure.**

**Be it Resolved**, that the Town Board of the Town of Portville, agrees to pay the per diem dog control officer \$11.71/day when fulfilling the job for Denise Barber. This pay will be subtracted monthly from the amount paid to Denise Barber and paid to the per diem officer, as to keep the annual personnel amount the same.

**Resolved:** Todd Johnson                      **Second:** Gary Woodhead                      **All Ayes**

**DEPARTMENT HEAD REPORTS/UPDATES:**

**Planning Board:** C.A.R.E.S Facility is still in the process of working on their site plan. The Planning Board continues to update the sign ordinance.

**Dog Control:** Denise discussed the conference she recently attended, and would like to meet with the Board with future goals for this Department.

**Code Enforcement:** Report filed.

**Courts:** Judy McClain discussed having a Bailiff in the courtroom. The Town of Portville is the last court facility in Cattaraugus County without a bailiff, magnometer or scanning wand.

**Assessors Report:** Grievance month.

**Highway Department:** The Highway Dept. has been busy burming, ditching and patching roads. Todd told the public about the new Ford F550 that was recently purchased. The water/ditch issue on Pleasant Acres was discussed with residents that attended meeting, as well as the Town Board. It was decided that the homeowners whose property will be used to access drainage ditch, etc. will need to sign a waiver, and there needs to be formal approval from at least 3 Town Board members.

**Clerk:** Sprague's Maple Syrup Sales and Supplies, Inc., 30 Day Advanced Notice form for renewal of their Liquor License was received on May 3<sup>rd</sup>. Will be filed with no Town Board objections.

Received an application for a Peddlers Permit from Allen Maxson from Edward Jones Financial Services. Application needs to be approved or denied, pending legal background check. **-TABLED-**

### **OLD & NEW BUSINESS:**

**Model Right to Farm** – Due to Clerk error, Legal Notice was not published. Public Hearing needs to be scheduled and legal notice published to move forward.

### **Deputy Town Clerk position.**

Katie Redden, Allegany Deputy Town Clerk to assist in Portville with Town Board approval.

**Motion to appoint Katie Redden as Deputy Town Clerk, and remove Jill Forrest as Deputy Town Clerk, effective June 1<sup>st</sup>, 2017. The rate of pay will remain at \$11.50/hr.**

**Motion: Gary Woodhead                      Second: Todd Johnson                      All Ayes**

### **3. Peddling/Solicitor Ordinance** –

**Would Town Board approve of update to include: timeframe on Permit, change to a law, exclude religious organizations. Copy of example laws from other local towns, and from the Association of Towns to be sent to the Planning Board to be updated.**

**BOARD MEMBERS:** Letter was present to file by Gary Woodhead, Deputy Town Supervisor, from Cindy Keeley requesting to be appointed as Town Historian. Letter filed in personnel.

**Motion to appoint Cindy Keeley as the Town Historian, effective immediately. Cindy requests that this be with no compensation, and that the \$250.00 budgeted for the**

**Town Historian continue to be paid to the Portville Historical and Preservation Society.**

**Motion:** Todd Johnson

**Second:** Gary Woodhead

**All Ayes**

**PUBLIC COMMENT:** Dan Hale, member of the Catt. County Finance Committee informed those present that a second line item was approved on the county budget to add \$1,000,000.00 to assist municipalities with grants that require matching funds. These projects must be Economic Development related.

Dan Hale informed those present that there was a resolution approved for funds to go toward the local Baseball Tournament Committee. This committee is currently run by West Long, and other various coaches and residents.

**Motion to Enter into Executive Session: 7:22PM**

**Motion:** Gary Woodhead

**Second:** Todd Johnson

**All Ayes**

**Motion to Adjourn Executive Session: 8:01PM**

**Motion:** Gary Woodhead

**Second:** Todd Johnson

**All Ayes**

**Meeting Adjourned: 8:02PM**

**Motion:** Todd Johnson

**Second:** Gary Woodhead

**All Ayes**

Respectfully Submitted,

Lora J. Weitzel, Town Clerk