

Town of Portville Regular Board Meeting January 9th, 2018

Pledge to Flag: 6:25PM

Board Members Present: Tim Emley, Supervisor, Gary Woodhead, Deputy Supervisor, David Suain, Councilman, Stuart Frost, Councilman, Todd Johnson, Councilman

Others: Todd Shaw, Bob Bob Austin, Sherry Austin, Krenda Hale, John Geringer, Kyle Alleman, Bob & Holly Fischer, Dan Hale, Tami Atwell, Ryan Brainard

Motion to accept the Board Meeting Minutes from December 12th, 2017.

Motion: Gary Woodhead **Second:** Stuart Frost **All Ayes**

Motion to approve Abstract #013 and pay monthly vouchers #614 to #627 in the amount of \$18,337.14.

Motion: Tim Emley **Second:** Gary Woodhead **All Ayes**

Motion to approve Abstract #001 and pay monthly vouchers #1 - #30 in the amount of \$56,181.58.

Motion: Tim Emley **Second:** Todd Johnson **All Ayes**

RESOLUTION #01-2018 – Authorization to Pay Pre-Pays

BE IT RESOLVED; that the Town Board does hereby authorize the Bookkeeper to pay – utility bills, NYS Retirement payments, health insurance bills, union fees, bills from the Office of the State Comptroller for the Justice Court Fund, liability, disability and workers comp. insurance, Verizon cell phone bills, Fire District tax revenue, membership dues, software renewals and any conference fee or training fee.

Resolved: Stuart Frost **Second:** David Suain **All Ayes**

RESOLUTION #02-2018

Resolution Authorizing Agreement to Spend Town Highway Funds—2018

WHEREAS; Section 284 of the New York State Highway Law requires that the Town Board and Highway Superintendent enter into an agreement with the County Superintendent of

Highways on how the town may spend monies levied and collected for the repair and improvement of highways and on monies received from the State for the same purpose; and **WHEREAS**; In consultation with the Town Board and Highway Superintendent, the Town has determined the most appropriate manner in which to spend the funds; now therefore be it

RESOLVED; that the Supervisor and each Councilman agree via signature on the following “Agreement to Spend Town Highway Funds” and that the Town Highway Superintendent send to the Cattaraugus County Superintendent of Highways upon his approval and signature.

Resolved: Gary Woodhead **Second:** Todd Johnson **All Ayes**

RESOLUTION # 03-2018 – Budget Amendments

Budget Amendments For End of Year Closing December 31, 2017

A Fund

From A1315.100 Bookkeeper, PS \$.04

Transfer to A1220.100 Supervisor, PS \$.04

From A9040.800 Workers Comp. \$ 1,107.00

Transfer to A9060.800 Health Insurance \$ 1,107.00

From A1410.400 Town Clerk, Contractual \$ 121.00

Transfer to A1110.400 Town Justice, Contractual \$ 121.00

From A1420.400 Attorney, Contractual \$ 7,000.00

Transfer to A1620.400 Buildings, Contractual \$ 7,000.00

DA Fund

From DA5130.400 Machinery Contractual \$ 2,820.00

Transfer to DA 5142.400 Snow, Contractual \$ 2,820.00

From DA5142.100 Snow, PS \$ 905.00

Transfer to DA9060.800 Health Insurance \$ 905.00

DB Fund

From DB599 Appropriated Fund Balance \$ 8,750.00

From DB5132.400 Utilities, Contractual \$ 9,600.00

Transfer to DB5110.400 General Repairs, Contractual \$ 18,350.00

From DB3620.400 Safety Inspection \$ 1,175.00

Transfer to DB9060.800 Medical Insurance \$ 1,175.00

From DB9035.800 Medicare \$ 25.00
Transfer to DB9030.800 Social Security \$ 25.00

Resolved: Stuart Frost **Second:** David Suain **All Ayes**

RESOLUTION #04-2018 PAYROLL PERIOD CHANGE

Whereas, Payroll Pay Period currently begins on Monday and ends on Sunday for all weekly employees of the Town of Portville.

Whereas, Community Bank has changed the required time allowed for transfers

Whereas, changing the payroll period will allot for bank changes and allow for payroll to be done in an efficient, consistent manner, **THEREFORE**,

BE IT RESOLVED, that The Town Board of the Town of Portville does hereby allow for the Weekly Payroll Period for all weekly employees to begin on Saturday and end on Friday beginning Jan. 1, 2018.

Resolved: Gary Woodhead **Second:** Todd Johnson **All Ayes**

Department Head Reports/Updates:

Planning Board: Planning Board will be attending SEQR training in Feb. Bob discussed the Town obtaining a subscription to a Webinar Series he finds would be helpful.

Dog Control: Ag & Markets inspected the kennel on 1-8-18. Denise is requesting that the drain get fixed, as it is the highest point in the floor and water cannot be diverted from the kennels where the dogs need to be. Denise also wants the outdoor kennel done.

Code Enforcement: Report filed.

Courts: Letter received from NYS Unified Court System requesting Justice Court Audit.

Assessors Report: N/A

Highway Department: The new 10-wheeler should be here by the end of January. The truck involved in the accident needs more repairs, so the Highway Dept. is working two trucks down.

Clerk: Report filed.

Old and New Business:

*Tim is working on the Municipal Water line on one section of Rt. 417.

*Tim is researching Form Based Zoning.

Board Members: No comments.

Public Comment: John Gerringe complimented Todd and the Highway Dept. for the roads looking good during implement weather. John is interested in changing the speed limit from 35MPH to 25MPH on Haskell Parkway.

Dan Hale discussed the County making a budget line for Consolidated Funding Applications through Economic Planning and Development. This eases the burden for grants that require matching funds. Cattaraugus County has the lowest percentage of use for these grants.

Meeting Adjourned: 7:18PM

Motion: Gary Woodhead

Second: Stuart Frost

All Ayes

Respectfully Submitted,

Lora J. Weitzel, Town Clerk